

Parent Payment Policy 2020



Taylors Lakes
SECONDARY COLLEGE

APP 5 – Item 4.4.4

School Councils are able to request payments or contributions for education items and services from parents and guardians for students in Victorian government schools in the three categories – essential education items, optional education items and voluntary financial contributions. Please see Appendix A for a list of charges and amounts for 2020.

Payments of the charges as outlined in Appendix A. enable the College to deliver curriculum and support engagement by utilising various resources, equipment and machinery which is able to be purchased and maintained using funds received.

Students are expected to have the necessary texts and equipment for their classes. Taylors Lakes Secondary College has spent considerable time selecting the most appropriate requisites to meet the educational needs of our students. The books provided by the college's book sellers contain high quality materials at a competitive price due to their ability to bulk order. Where practical or feasible parents and guardians also have the option of purchasing equivalent materials from other sources. If parents and guardians choose to provide equivalent materials, this should be done in consultation with the school, as items should meet the specifications provided by the school. There may also be certain items that due to their nature may only be provided by the school.

No student will be treated differently, denied access or refused instruction to the standard curriculum program for not making a payment or voluntary contribution.

Parent Payment Categories:

Essential Education Items are those items or services that are essential to support the course of instruction in the standard curriculum program that parents and guardians are responsible for and may choose to either provide or pay the school to provide. Student Personal devices e.g. (BYOD) fall under this category

Optional Education Items (or non-essential materials and services) are those that are provided in addition to the standard curriculum program, and which are offered to all students. These optional extras are provided on a user-pays basis and if parents and guardians choose to access them for students, they will be required to pay for them.

Voluntary Financial Contributions are for those items and services that parents and guardians are invited to make a donation to the school, for example for grounds maintenance, a library or building fund. Voluntary financial contributions to the Library Fund and Building Fund are tax deductible.

Second-hand Books and Second-hand Uniform Sales

In order to support parents in meeting the costs of their children's education the school operates second-hand book sale days and second hand uniform sale days.

Other Support Options

The school appreciates that families may sometimes experience financial difficulties in meeting requests for payments. A range of support options are available to assist parents:

- Support of parents to ensure they are aware of external support options available including State Schools Relief.
- Provide information to parents of any new programs initiated by government to support families in need including CSEF.
- A Welfare team. Parents are able to contact a member of the Welfare team to discuss options.

Payment Arrangements

Parents and guardians will be provided with early notice of payment requests for essential education items, optional extras and voluntary financial contributions (a minimum of four weeks' notice prior to the end of the previous school year).

Payments are kept to a minimum with payment requests and letters fair and reasonable. To further assist parents with payments, four payment options have been developed:

- Option A** Full amount at end of year on course confirmation days
- Option B** Payment at the beginning of year
- Option C** Half yearly payment for semester subjects (beginning of Terms 1 & 3)
- Option D** Other payment arrangements

Alternative payment options are available through the college with parents encouraged to make an appointment with the school to discuss circumstances and available options.

Payments may be requested but not required prior to the commencement of the year in which the materials and services are to be used.

Payment requests or letters to parents will be itemised and the category each item falls under will be clearly identified as an essential education item, optional education item or voluntary financial contribution.

Receipts will be issued to parents upon making payment.

Reminders for unpaid essential education items or optional items will be generated and distributed on a regular basis to parents, but not more than once a month.

Only the initial invitation for voluntary financial contributions and one reminder notice will be issued to parents and guardians.

All records of payments or contributions and any outstanding payments by parents and guardians are kept confidential.

School Council will review this policy annually to assure compliance with DET guidelines and policies. School Council will ensure that the school community is provided with access to the Parent Payment Policy.

Presented at College Council Meeting held on: 14.03.2019

Signature:



School Council President

Signature:



Danny Dedes – Principal

Council Meeting: Tabled: 29.04.2020

Resource Committee Meeting: 23.04.2020

Approved College Council:



ESSENTIAL EDUCATION ITEMS

	(Resources 22.08.2019)	SC 28.08.2019	2020
Later Years Handbook	Years 9,10 & 11	Annual	\$11.00
School Planner	Year 7 to 12	Annual	\$19.50
Food Technology (Cooking Ingredients)	Year 7	Per Semester	\$35.00
Maths Space	Year 7	Annual	TBA
AFL - Football Academy	Year 7	Annual	\$80.00
Fashion	Year 7	Textiles Sewing Kit (1)	\$21.00
Food Technology (Cooking Ingredients)	Year 9	Per Semester	\$35.00
Soccer Academy	Year 7 to 10	Annual	\$80.00
Locker Hire	Year 7 to 12	Annual	\$20.00
Prepaid Print Credits	Year 7 to 12	Annual	\$15.00
Computer Technical Support Serv Fee - Inc Network Provision & Monitoring		Year 7 to 12 - Annual	\$39.00
Environmental Recreation	Year 10	Per Semester	\$150.00
Food Technology - (FSO)	Year 10	Per Semester	\$75.00
Food Technology - (Food & Health)	Year 10	Per Semester	\$60.00
Food Technology - (Sweet Dreams)	Year 10	Per Semester	\$75.00
Studio Arts - Painting & Drawing 2D	Year 10	Per Semester	\$30.00
Studio Arts - Painting & Drawing 3D	Year 10	Per Semester	\$30.00
Studio Arts - Photography	Year 10	Per Semester	\$35.00
Visual Communication & Design	Year 10	Per Semester	\$30.00
Media	Year 10	Per Semester	\$30.00
VCAL Excursion Levy	Year 11	Annual	\$200.00
Outdoor & Environmental Studies	Year 11 - Units 1 & 2	Annual	\$550.00
VCAL Excursion Levy	Year 12	Annual	\$150.00
VCAL - Product Design & Tech (Materials)	Year 12	Per Semester	\$30.00
VCAL - Food Technology	Year 12	Per Semester	\$70.00
Outdoor & Environmental Studies	Year 12 - Units 3 & 4	Annual	\$600.00
Food Technology	Year 11	Annual	\$150.00
Product Design & Tech (Resistant Materials)	Year 11	Annual	\$60.00
System Design (Engineering)	Year 11	Annual	\$60.00
Product Design & Tech (Fashion)	Year 11	Annual	\$55.00
Studio Arts - Photography	Year 11	Annual	\$60.00
Studio Arts - Painting & Drawing	Year 11	Annual	\$60.00
Visual Communications & Design	Year 11	Annual	\$60.00
Media	Year 11	Annual	\$60.00
Food Technology	Year 12	Annual	\$150.00
Product Design & Tech (Resistant Materials)	Year 12	Annual	\$60.00
System Design (Engineering)	Year 12	Annual	\$60.00
Product Design & Tech (Fashion)	Year 12	Annual	\$55.00
Studio Arts - Photography	Year 12	Annual	\$60.00
Studio Arts - Painting & Drawing	Year 12	Annual	\$60.00
Visual Communications & Design	Year 12	Annual	\$60.00
Media	Year 12	Annual	\$60.00

Items on Booklist			
BOOKLETS - 2020			
Design & Technology - Textile	Year 7	Booklet	\$8.00
Food Technology	Year 7	Booklet	\$5.00
Design & Technology - Fashion	Year 9	Booklet	\$5.00
Physics (Science)	Year 10	Booklet	\$10.00
Chemistry Manual (Science)	Year 10	Booklet	\$10.00
Biology (Science)	Year 10	Booklet	\$9.00
Psychology (Science)	Year 10	Booklet	\$11.00
Personal Development Program (PDP)	Year 10	Booklet	\$11.00
Modern History	Year 10	Booklet	\$10.00
Geography	Year 10	Booklet	\$10.00
Ancient History	Year 10	Booklet	\$11.00
International Studies	Year 10	Booklet	\$10.00
Sociology	Year 10	Booklet	\$10.00
Crime & Punishment Booklet - Humanities	Year 10	Booklet	\$10.00
Money Management Booklet - Humanities	Year 10	Booklet	\$10.00
Further Maths - Units 3 & 4	Year 12	Booklet	\$20.00

OPTIONAL EDUCATION ITEMS

College Magazine	Whole School	\$16.00
Y12 Jacket	Y12	TBA
Swimming & Athletics Carnival	Year 7 to 12	\$32.00
Instrumental Music/Voice/Dance	All year levels	\$180.00 per year

VOLUNTARY CONTRIBUTIONS

Up to \$150.00	
	Building Fund
	Library Fund
	General Levy