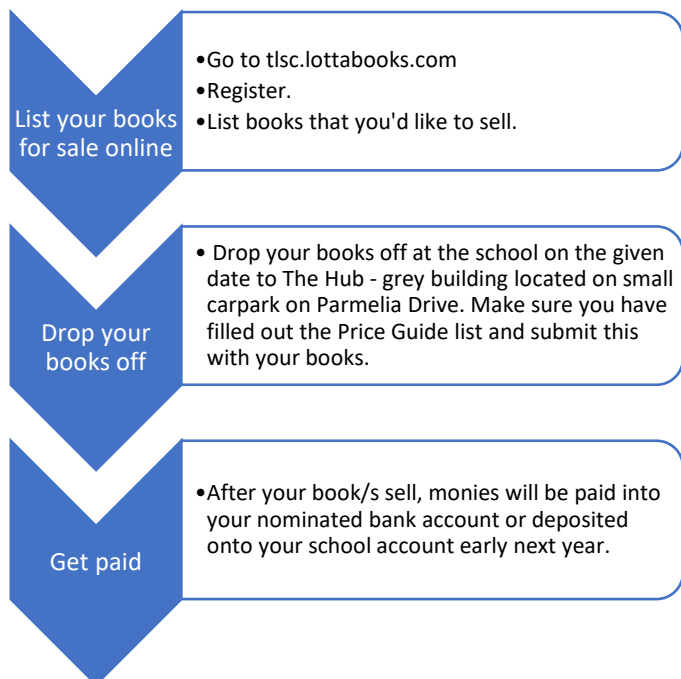
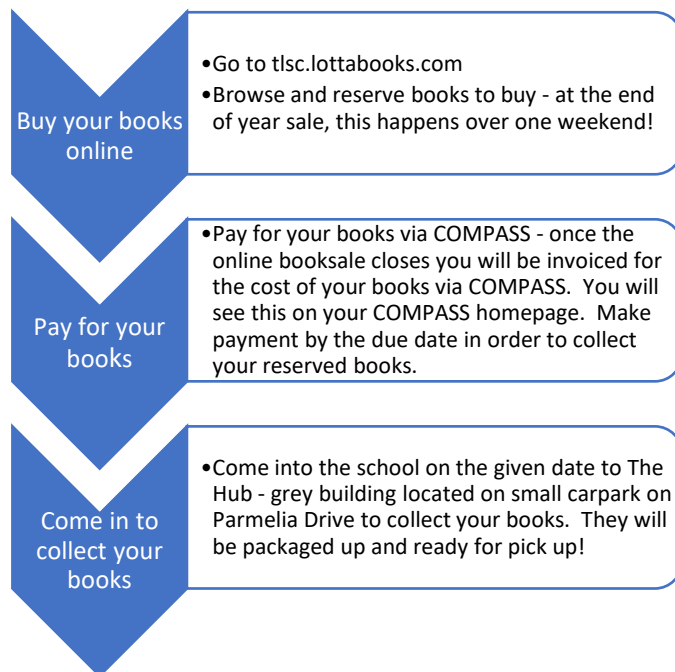


HOW TO SELL



HOW TO BUY



DATES FOR SELLING

DATES FOR BUYING

	Online bookstore opens to list books for sale:	Drop off books that you have listed for sale:	Online bookstore open to reserve books:	Payment for reserved books due by:	Pick up books you have bought:
Year 11 & 12 Textbooks	Thursday 19 th November	Thursday 26 th November 3pm -4.30pm	Saturday 28 th November 9am - Sunday 29 th November 9pm	Wed 2 nd December 10am (your payment link on COMPASS will be available from 10am Monday 30/11)	Wednesday 2 nd December 3pm -4.30pm
Year 7 - 10 Textbooks	Thursday 19 th November	Thursday 3 rd December 3pm -4.30pm	Saturday 5 th December 9am - Sunday 6 th December 9pm	Tues 8 th December (anytime before pick up) (your payment link on COMPASS will be available from 10am Monday 7/12)	Tues 8 th December Between 9am-3.30pm

The bookstore will temporarily close at the following times to allow for processing by the school: Thursday 26th November 4.30pm to Saturday 28th November 9am AND Thursday 3rd December 4.30pm to Saturday 5th December 9am. Books must be listed and dropped off by the set date in order to be placed in the end of year sale. Late listings can be sold at a later date.

Details:

- You will need to register your details on the site in order to sell books. **Click on the Register button.** Please ensure the surname listed is the same as one of your children who attend the College. Once you have done this you have set up your account. From your account page click on 'register book' on left hand side under My Books (to get back to your account page at any-time click on your name at the top of the page- besides the logout button).
- Add the ISBN of the book (you can copy and paste this from the list supplied) and 'Look Up'. This will usually populate the fields for you. Don't worry if there is no image. Select the category (year level) and then add in the price you are selling the book for.
- Please ensure you have the Price List with you as you must list the books at the price indicated.
- For parents needing assistance with registering and listing books online for sale, there will be opportunity on the book drop off date to be assisted with this process. This is however limited and parents requiring this should expect delays with this process.
- When you drop off your books please ensure you include the Price Guide with your details.
- For buying books, visit the site over the one weekend listed above and reserve your books. Then make payment for your books via COMPASS before the pick up date.
- The bookstore will re-open on December 9th and remain open across the year for further selling and buying of books. Books bought on or after this date can be picked up from the school office in the last week of school or at the beginning of next year.